Southeast Asian Ministers of Education Organisation (SEAMEO)
Regional Centre for Quality Improvement of
Teachers and Education Personnel (QITEP)
in Language

Progress Report

on Programmes & Activities of SEAMEO Regional Centre for QITEP in Language

in Fiscal Year
2009/2010

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PREFACE

SEAMEO Regional Centre for QITEP in Language is pleased to present its first progress report on programmes and activities in Fiscal Year 2009/2010.

This progress report contents programmes and activities organised by the Centre for the quality improvement of language teachers, especially for Indonesian, Arabic, Chinese, Japanese, and German. One of the programmes was training. Prior to that, the Centre conducted Training Needs Analysis (TNA) in most SEAMEO Member Countries to accomodate relevant programmes to serve teachers and education personnel in the area of language education. In addition to training, the Centre organised study visits to the exisiting SEAMEO Centres in Indonesia and some institutions in the SEA region and beyond to obtain benchmark in the areas of management and human resources development systems as well as initiation to Centre's collaboration.

The Centre also held a number of other programmes and activities for language teachers such as the First Annual International Symposium on Foreign Language Learning (1st AISOFOLL) on "Exploring Standard for Language Learning in Southeast Asia". With regard to its operation, the Centre also organised its first Governing Board Meeting.

Realising the fact that these activities could be executed due to the immense support of stakeholders and other parties, I on behalf of the Centre's officials and staff would like to express our deepest gratitude to them. We hope that we would be able to give better services to SEAMEO Member Countries in the coming years.

Jakarta, October 2010

Muhammad Hatta, PhD
Acting Director

A Centre of professional excellence in the area of language for teachers and education personnel within the framework of sustainable development.

MISSION

To provide relevant and quality programmes of professional excellence for language teachers and education personnel through capacity building activities, resource sharing, research and development, and networking.

VALUES

Cooperation

Customer Satisfaction

Commitment towards Quality

EXECUTIVE SUMMARY

As a new regional centre, SEAMEO QITEP in Language prepared itself to become a Centre for the competence enhancement of language teachers and education personnel. The preparation was realized into programmes, some of which were workshops. Generally there were two kinds of workshops held. First, workshops on the development of necessary documents for the legalisation of the Centre. Second, workshops on the preparation for training. Before its launch, SEAMEO QITEP in Language had conducted a workshop in cooperation with SEAMEO Secretariat and two other newly established Centres (QITEP in Science and Mathematics) on the development of Memorandum of Agreement, Enabling Instrument and Staff Rules and Regulations. This workshop was held again prior to the launch to finalise the three documents.

In Fiscal Year 2009, SEAMEO QITEP in Language organised a number of training for teachers of Arabic, Chinese (Mandarin) and Indonesian. They were training on Teaching Methodology for Arabic Language Teachers, Teaching Methodology for Chinese Language Teachers and Teaching Indonesian Language for Foreign Learners.

In Fiscal Year 2010 along with the other three training programmes mentioned above, training for teachers of German and Japanese were conducted for the first time. They were training on Teaching Methodology for German Language Teachers and Teaching Methodology for Japanese Language Teachers.

During Fiscal Year 2009/2010, the Centre also has conducted several workshops, such as workshops on teaching and training materials, workshops on Technical Working Committee, Language Learning and the Senses and Extensive Reading for Effective Reading as well as D-Book: An Educational Interactive Software. Besides workshop in October 2010 the Centre organised its first Governing Board Meeting and Annual International Symposium for Foreign Language Learning (AISOFOLL).

Through such programmes, networking with universities or other institutions has been created. Furthermore, networking was established through study visits to several institutions in China, India, Philippines and Singapore.

In addition, SEAMEO QITEP in Language received a number of visits from the delegates of various institutions. Amongst them were the representatives of Curtin University of Australia, Ministry of Education, Culture, Sports, Science, and Technology (MEXT) Japan, Massey University of New Zealand, Goethe Institut, Ministry of Education of Thailand and Institute of Linguistics of Vietnam.

SEAMEO QITEP in Language has also been given a chance to participate actively in a programme entitled “Mother Tongue” which is funded by World Bank and managed by SEAMEO Secretariat. Therefore, the Centre has organised/participated in national and regional workshops to develop mother tongue based multilingual education programmes in Indonesia.

PREAMBLE

SEAMEO QITEP in Language is a Centre which was formally established during the In-Camera session of the 45th SEAMEO Council Conference in Cebu, Philippines, on January 2010. The Centre focuses on the quality improvement of language teachers in Southeast Asia, particularly Arabic, Chinese, German, Indonesian and Japanese. In addition, this Centre aims to enhance the quality of education personnel in the region.

In Fiscal Year 2009/2010, this Centre has conducted several activities which can be grouped into five different Key Result Areas (KRAs), namely:

a. KRA 1 Programme Enhancement of Quality and Relevance
   Parts of this KRA are training, workshops on the development of teaching, learning and training materials; Mother Tongue as Bridge Language of Instruction; Language Learning and the Senses and Extensive Reading for Effective Reading; D-Book: An Educational Interactive Software as well as training needs analysis.

b. KRA 2 Quality and Efficiency Management
   Under this KRA are workshops on Technical Working Committee, procurement on officials and staff, website development, In-house Training for the Centre’s operational preparation team and staff as well as benchmark to the exisiting SEAMEO Centres in Indonesia.

c. KRA 3 Ensured Financial Viability explaining the Centre’s funding source

d. KRA 4 Increased Access to Market Programmes illustrating the Centre’s activities in promoting its programmes

e. KRA 5 Strengthened and Increased Linkages with National, Regional and International Institutions elaborating the Centre’s programmes to establish networking.

TRAINING

SEAMEO QITEP in Language organised various activities geared to improve the competences of languages teachers namely Arabic, Chinese, German, Indonesian and Japanese.

The Centre has conducted several training programmes for the teachers. Aside having classes, these teachers also had cultural visits and class observations during training. The following is the explanation of each training:

1. Teaching Methodology for Arabic Language Teachers

This training was conducted twice. The first training was held on 30 November - 12 December 2009. There were 17 Arabic language teachers attending this training. Out of seventeen, one was from Philippines and two from Thailand. Meanwhile, fourteen participants were from Indonesia. The second training was held on 16 - 29 June 2010. There were 22 participants from Brunei Darussalam, Thailand, Malaysia, Philippines and Indonesia. Experts on Arabic language teaching from various institutions, such as Indonesian Education University and LIPIA were the resource persons in this training.

Number of Participants Attending Training

No.	Title	Date	Number of Participants
1.	Teaching Methodology for Arabic Language Teachers	30 Nov - 12 Dec 2009	17
		16 - 29 June 2010	22
2.	Teaching Methodology for Chinese Language Teachers	2 - 15 August 2009	15
		9 - 22 Dec 2009	20
		11 - 24 July 2010	20
3.	Teaching Methodology for German Language Teachers	4 - 17 July 2010	12
4.	Teaching Methodology of Indonesian Language for Foreign Learners	12 - 25 July 2009	25
		9 - 22 Dec 2009	30
		9 - 16 June 2010	22
5.	Teaching Methodology for Japanese Language Teachers	30 May - 12 June 2010	22

Number of Participants from Each Member Country Attending Training

Training Country	Indonesian			Chinese			Arabic		German	Japanese
	2009		2010	2009		2010	2009	2010	2010	2010
	12-25 July	9-22 Dec	9-16 June	2-15 Aug	9-22 Dec	11-24 July	30 Nov -12 Dec	16-29 June	4-17 July	30 May-12 June
Brunei Darussalam	-	-	-	-	-	-	-	2	-	-
Cambodia	1	-	2	2	1	3	-	-	-	3
Indonesia	20	28	15	15	16	6	14	7	4	6
Lao PDR	-	-	-	-	-	4	-	-	-	4
Malaysia	1	-	-	1	1	2	-	4	4	2
Myanmar	-	-	-	-	-	-	-	-	-	-
Philippines	-	1	2	-	1	-	1	6	-	2
Singapore	-	-	-	-	-	1	-	-	-	-
Thailand	3	1	3	3	1	2	2	3	3	3
Timor Leste	-	-	-	-	-	-	-	-	-	-
Vietnam	-	-	-	1	-	2	-	-	2	2
Total	**25**	**30**	**22**	**22**	**20**	**20**	**17**	**22**	**13**	**22**

2. Teaching Methodology for Chinese Language Teachers

This training was conducted three times. The first training was on 2 - 15 August 2009 and attended by 15 Chinese language teachers from Indonesia and 7 Chinese language teachers from SEAMEO Member Countries. The second training was conducted on 9 - 22 December 2009. There were 20 participants in which four of them were from SEAMEO Member Countries, namely: Malaysia, Cambodia, Philippines and Thailand. Meanwhile, the third training was conducted on 11 - 24 July 2010 and attended by 20 Chinese language teachers in which 14 of them were from SEAMEO Member Countries and the rest were from Indonesia.

For this training, the Centre invited experts in the language from in and outside Indonesia. Experts from Indonesia were from University of Indonesia, Jakarta State University, Indonesian Police Language School, Darma Persada University and Jakarta Training Centre. Experts from overseas came from Northeast Normal University, Jinan University and University of Hongkong.

3. Teaching Methodology for German Language Teachers

This training was organised on 4 - 17 July 2010. There were 13 participants in which nine of them were from Malaysia, Thailand and Vietnam, while the rest were from Indonesia. Experts on German language were from various institutions, namely: Jakarta State University, Yogyakarta State University, Surabaya State University, Medan State University and Indonesian Education University.

4. Teaching Methodology of Indonesian Language for Foreign Learners

This training was held three times, on 12 - 25 July and 9 - 22 December 2009 as well as 9 - 16 June 2010. This training was aimed to enhance the knowledge and skills of Indonesian language teachers in teaching the language. The first training was attended by 25 teachers in which five of them were from SEAMEO Member Countries and the rest were from Indonesia. In the second training, there were 30 participants. Two of them were from Thailand and Philippines. Meanwhile, the third training was attended by 22 teachers. Seven of them were from Cambodia, Thailand, and Philippines and the rest were from Indonesia.

5. Teaching Methodology for Japanese Language Teachers

This training was conducted on 30 May - 12 June 2010. There were 22 Japanese language teachers from seven SEAMEO Member Countries. Six of them were from Indonesia and the rest were from Malaysia, Philippines, Cambodia, Lao PDR, Thailand and Vietnam. The Centre invited experts from various institutions, namely: Semarang State University, Indonesian Education University, Padjadjaran University, Darma Persada University and Dian Nuswantoro University.

PROGRAMME
ENHANCEMENT OF
QUALITY AND RELEVANCE

On 20 October 2010, SEAMEO QITEP in Language conducted its first Annual International Symposium for Foreign Language Learning (1st AISOFOLL) at Grand Sahid Jaya Hotel, Jakarta. The symposium aimed to explore the standards of foreign language learning in Southeast Asia. It was attended by 102 language experts and education practicioners and officially opened by the director of SEAMEO Secretariat, Dato' Dr Ahamad bin Sipon. Language experts from Leuphana University Lüneburg, Germany; The Japan Foundation Japanese Language Institute, Urawa, Japan; Keio University SFC, Japan; Singapore Centre for Chinese Language; Woosong University, Korea; University of Indonesia; Indonesia's National Language Centre; Yogyakarta State University, Indonesia; Malang State University, Indonesia were the speakers in this symposium.

SYMPOSIUM

WORKSHOP

Besides training, **SEAMEO QITEP in Language** has also conducted several workshops on language learning and teaching.

1. The Development of Materials for Training on Teaching Methodology for Arabic, Chinese, German, Indonesian and Japanese Language Teachers

The objective of these workshops was to provide training materials for teachers of Arabic, Chinese, German, Indonesian and Japanese. The participants were experts from various institutions/universities in Indonesia. For each language, one workshop was conducted as the following:

a. The Development of Materials for Training on Methodology for Teachers of Chinese and Indonesian Language held in four stages for each language.

   The first stage was conducted on 12 - 15 May 2009 aiming to develop the structure of training programmes and syllabi. The second stage was on 18 - 20 May and 25 - 27 May 2009 in which the outcomes were the designs of curricula and syllabi. These stages were followed by the third stage, on 1 - 4 June, 15 - 18 June, and 24 - 27 June 2009. These workshops were aimed to develop materials, media, and instruments for assessment. The final workshops were held on 29 June - 2 July 2009. Instruments for assessment were the outcomes of the workshops.

b. The Development of Materials for Training on Methodology for Teachers of Arabic, German and Japanese language.

   These workshops were organised three times for each language. The first workshops were conducted on 20 - 23 November 2009 in which the results were training programmes and syllabi. The second workshops were held on 30 - 31 October 2009. The results of these workshops were training materials. The last workshops were conducted on 23 - 27 November 2009 and test items for each language were the outcomes.

2. Mother Tongue

Workshop in this area has been held three times. The first workshop was held on 22 - 23 June, the second one on 2 - 4 July and the third one on 22 - 23 December 2009. These workshops aimed to develop proposal on the use of Mother Tongue as a bridge language on the teaching and learning process in kindergarten and early years of primary school in Indonesia. SEAMEO QITEP in Language is planning to conduct this Mother Tongue project in four provinces, namely West Java, Yogyakarta, West Nusa Tenggara and South Sulawesi. Therefore, three proposals on the use of Mother Tongue as a bridge language, which will be proposed to SEAMES, were obtained.

In Fiscal Year 2010, the Centre, along with SEAMEO Secretariat, co-organised a regional training workshop on Enhancing Awareness and Building the Capacity of SEAMEO in Establishing Mother Tongue based MLE Programmes in Southeast Asia in Depok, West

Java on 6 - 8 July 2010. This workshop aimed to demonstrate the important role of mother tongues and non-dominant languages in teaching and learning; review recent developments in language-in-education policies in Southeast Asia; identify components of a strong MLE programme; assess experiences and practices in using mother tongue as bridge language of instruction and review advocacy strategies in promoting the importance of mother tongue as bridge language of instruction (at the regional, national and community levels).

The continuation of this workshop was a workshop on the Principles and Methods of Developing and Using Curricula and Teaching-learning Materials for Non-dominant Languages for SEAMEO MLE Trainers in Manila organised by SEAMEO Secretariat along with SEAMEO INNOTECH on 23 August - 1 September 2010. This activity was followed by SEAMEO Study Visit to Effective and Sustainable Multilingual Education (MLE) Programmes conducted by SEAMEO Secretariat and SEAMEO SPAFA on 18 - 24 September 2010.

3. The Development of Teaching Materials for Teachers of Indonesian, Arabic, Chinese, German and Japanese Language

SEAMEO QITEP in Language held three workshops on this subject. First it was on 17 - 21 November, then on 30 November - 4 December and on 11 - 15 December 2009. The objective of the workshops was to provide training materials for teachers of Indonesian, Chinese, Arabic, German and Japanese language. Accordingly, the results were materials for the respective teachers.

4. The Development of Handbook for Learning Indonesian and Chinese at Secondary Schools.

There were four workshops conducted for each language. The first workshop was held on 22 - 25 October 2009. The second workshop was on 4 - 6 November, followed by the third one on 10 - 12 November, ended with the fourth one on 16 - 17 November 2009. In these workshops, lecturers from respected universities were invited, e.g. Jakarta State University and University of Indonesia. The results of this workshop were learning handbooks for teaching Indonesian to foreign learners and for Chinese language.

5. IT-based Materials Development for Indonesian as a Foreign Language

The workshop was organised in cooperation with SEAMOLEC on 28 June to 1 July 2010. It was aimed to develop materials for Indonesian language based on Common European Framework of Reference for Languages for A1 level using Moodle. There were 30 participants coming from various institutions in Indonesia.

6. The Development of Teaching Materials for Training on Indonesian Language for Foreign Learners in Philippines, Thailand and Vietnam

The workshop was conducted on 3 and 26 August 2010. It was aimed to develop structure of training programmes, syllabus, and materials. The workshop was attended by 20 participants from Jakarta State University, University of Indonesia, Indonesian Education University, National Language Centre, Centre for Development and Empowerment of Teachers and SEAMEO QITEP in Language.

PROGRAMME
ENHANCEMENT OF
QUALITY AND RELEVANCE

7. Language Learning and the Senses and Extensive Reading for Effective Reading

In collaboration with Pearson Education, SEAMEO QITEP in Language held the workshop on 1 May 2010 and attended by 178 language teachers/lecturers. This workshop was aimed to improve language teachers' knowledge on the topic. Prof Marc Helgessen from Women's University, Japan, was invited as the speaker in the workshop.

8. D-Book: An Educational Interactive Software

SEAMEO QITEP in Language conducted workshop on D-Book on 30 September 2010 in collaboration with Tsukuba University, Japan . The workshop was attended by 30 participants and aimed to introduce D-Book to education practitioners.Prof. Masami Isoda from the University was invited as the speaker in the workshop.

TNA

Aside from having the above programmes, in Fiscal Year 2009 SEAMEO QITEP in Language also had TNA activity. This activity was aimed to analyse the needs of Arabic, Chinese, French, German, Indonesian and Japanese language teachers in Southeast Asia.

To realise the activity, the Centre developed the TNA instruments held in June to August. Then these instruments were distributed on 2 November to 19 December 2009 to various schools in 9 SEAMEO Member Countries, namely Brunei Darussalam, Cambodia, Indonesia, Lao PDR, Malaysia, Philippines, Thailand, Timor Leste and Vietnam.

From the activity, it was discovered that Arabic, Chinese, French, German, Indonesian and Japanese language were not offered as school subjects in SEAMEO Member Countries.

In addition , mapping of the teachers' needs can be identified as the teachers have chosen of high importance to the rank of sub competencies that could be included in the Centre's programmes. Accordingly, training programmes suitable with the teachers' needs could be attained and inserted as the Centre's programmes in the near future.

Training Needs Analysis

Parts of this KRA are programmes for enhancing the effectiveness and quality of the Centre's management, including workshops on Technical Working Committee (TWC), procurement of officials and staff, website development and design, in-house training (IHT) and benchmark to the existing SEAMEO Centres in Indonesia .

Workshops

To enable the Centre working appropriately and properly, a set of documents, namely Memorandum of Agreement, Enabling Instrument and Staff Rules and Regulations are needed. Thus, workshops on TWC were held. The first TWC was conducted on 27 - 28 April 2009 in Jakarta before the launch of the Centre. It was followed by the second TWC on 9 - 11 September 2009 in Solo.

Some of the invitees were delegates from SEAMEO Secretariat, Ministry of Education Brunei Darussalam, Cambodia, Lao PDR, Malaysia, Thailand, Timor Leste and Vietnam as well as existing SEAMEO Centres in Indonesia.

Aside from the TWC, SEAMEO QITEP in Language also conducted a workshop on the Development of Monitoring and Evaluation Instruments. The objective of this workshop was to develop monitoring and evaluation system for language training leading to the improvement of the Centre's training quality management. This workshop was conducted on 14 - 18 December 2009.

Procurement of Officials and Staff

To enable the Centre to function properly, in January 2010, the Secretary General of Ministry of National Education of the Republic of Indonesia assigned some officials to fill in the post of Acting Director; Deputy Director of Programme; Deputy Director of Administration; Head of Division of Intellectual Fora, Research & Development; ICT and Network; International Partnership/Collaboration and International Public Relations/Marketing; as well as Personnel, Finance and Infrastructure. In March 2010, SEAMEO QITEP in Language started to recruit its staff.

Website Development

To enhance quality and efficiency management and inform related stakeholders on the Centre's activities, in March 2010, the Centre initiated to develop its website.

In-house Training (IHT)

In addition to the above programmes, IHT, for the Centre's operational preparation team and staff was carried out to assist them in conducting their duties. The following were the IHT programmes:

1. IHT on English

   IHT on English for front liners was held on 26 October to 10 November 2009 and participated by 30 participants of the Centre's operational preparation team. The resource persons for this training were from Language Centre of University of Indonesia. In April - May, the Centre also organised another IHT on English. However, this time was for the Centre's staff.

2. IHT on Office Management

   The IHT was conducted on 7 - 10 December 2009 with an aim to enhance the participants' knowledge and skills on office management. There were 10 participants of the Centre's operational preparation team attending this training.

3. IHT on Protocol and Master of Ceremony

   There were 10 participants for this IHT held on 1 - 4 December 2009. Through this training, it was expected that the participants were well informed on protocols, particularly on welcoming international delegates. Some of the resource persons were from Bureau of Planning and Foreign Cooperation, Ministry of National Education and Ministry of Foreign Affairs.

Benchmarking to SEAMEO Centres
(BIOTROP, SEAMOLEC and TROPMED RCCN)

The objective of this activity is to enhance the knowledge of the Centre's personnel on the programme and human resource development as well as office management as a centre under SEAMEO. This activity was participated by Centre's Deputy Directors and Heads of Divisions.

Governing Board Meeting (GBM)

The first GBM of SEAMEO QITEP in Language held on 18 - 19 October 2010 was officially opened by the Minister of National Education, H E Prof Mohammad Nuh, DEA. The GBM aiming to set the policies and directions of the Centre was attended by the members from Brunei Darussalam, Cambodia, Indonesia, Lao PDR, Malaysia, Philippines, Singapore and Timor Leste.

All activities of the centre for **fiscal year 2009/2010** were fully funded by the government of Indonesia, except for **Mother Tongue as Bridge Langue of Instruction Workshops** – co-funded by the World Bank via SEAMEO Secretariat.

To promote its programmes and activities, SEAMEO QITEP in Language has applied various following strategies:

a. Display: The Centre displayed its products (materials and programmes) on events, such as workshop, conference, etc. organized by the Centre, SEAMEO or other organisations.

b. Printed materials: The Centre published leaflets, teaching materials, annual report, etc.

c. Video publications: To facilitate its stake holders on obtaining more information, the Centre published video publications to introduce its programmes and products.

d. Centre's website/social networks

e. Visits: Delegates of the Centre visited other institutions or represented the Centre as a means to introduce the Centre and to create cooperation with the institutions.

99Under this KRA are study visit programmes to various institutions in Asia. As a new centre, SEAMEO QITEP in Language felt the need to conduct study visits to institutions having similar functions. As a result, benchmarks such as on programme development and implementation, human resource development, facilities can be attained which eventually lead to the betterment of the institution. In these study visits, co-operation between SEAMEO QITEP in Language and host institutions was discussed. The study visits were conducted from 2 - 26 November 2009 in several institutions in China, India, Philippines and Singapore. The following are the details of each study visit:

1. Singapore

On 2 - 6 November 2009, SEAMEO QITEP in Language's delegates visited two institutions in Singapore. They were Singapore Centre for Chinese Language (SCCL) and National Institute of Education (NIE) focusing on the professional development of teachers. Besides the two institutions, the delegates had the opportunity to visit an Indonesian school in Singapore.

SCCL is an institution whose objectives are enhancing the effectiveness of teaching Chinese as a second language and meeting the needs of non-Chinese speaker learners. This institution focuses on promoting the language and culture in the country, researching innovative teaching and learning strategies.

As the sole teacher training institute in Singapore, NIE's vision is to be an institute of distinction and its mission is to excel in teacher education and educational research. This institution has been acknowledged internationally as a teacher training institution. Their programmes are developed based on the result of research used by the Government to develop curriculum and educational management.

From the visits, the delegates learned, for example about the institutions facilities. One of which was classroom of the future. It is a teaching laboratory for teacher candidates or teachers who want to innovate in their teaching and learning process by utilizing information and communication technology.

STRENGTHENED AND INCREASED LINKAGES WITH NATIONAL, REGIONAL, AND INTERNATIONAL INSTITUTIONS

2. Philippines

The study visit in Manila was held on 2 - 6 November 2009. The Centre's delegates visited Confucius Institute at the Ateneo de Manila University (ADMU), SEAMEO Regional Centre for Educational Innovation and Technology (INNOTECH) and Partners for Universal Literacy (PULL) Foundation.

SEAMEO INNOTECH is a SEAMEO Centre whose main programmes are on training, research and evaluation as well as information and communications technology. This Centre was located in the University of Philippines in Diliman, Quezon City.

Similar to SEAMEO INNOTECH, Confucius Institute at ADMU also conducts training. However, it is particularly aimed for Chinese language teachers at higher education institutions. Confucius Institute at ADMU is one of the Confucius Institutes around the world aimed for the promotion of Chinese language and culture.

Different from the two institutions, PULL Foundation is a foundation producing innovative language learning aids for students. Accordingly, an enjoyable and fun learning could be attained.

Through the visits to the three institutions, the delegates learned about human resources development, administration, supporting facilities for teaching learning process and etc.

Besides visiting those institutions, the delegates also visited St. Stephen's High School, one of Chinese Filipino Schools offering courses for students of Pre-nursery to high-school. During the visit, the delegates observed the teaching and learning process.

3. China

In China, the study visit was held in Beijing on 2 - 6 November 2009 in three institutions, namely Beijing Language and Culture University (BLCU), School of Continuing Education (SCE), Tsinghua University and Hanban.

BLCU is a university under the Ministry of Education, People's Republic of China whose main task is teaching Chinese language and culture to foreign learners. Aside having classes on the language, this university also has a research centre on Chinese as a foreign language.

SCE, Tsinghua University also conducts training for Chinese language teachers. There are two kinds of training offered, namely face to face and distance training. The facilitators come not only from Tsinghua University but also from renowned universities in China. Amongst the universities are Beijing Normal University, Beijing University and Beijing Language University.

The last institution that the delegates visited was Hanban or Confucius Institute Headquarters. This institution is under the Ministry of Education, People's Republic of China. It commits to the development of resources for teaching Chinese language and culture as well as the fulfilment of Chinese language learners' needs.

In the study visit, the SEAMEO QITEP in Language's delegates discussed about the cooperation possibilities with the institutions, as they focus on the empowerment of Chinese language teachers, for example, providing training for the teachers. In addition, these institutions provide assistance in teaching and learning for Chinese language, e.g. the dispatch of Chinese language teachers and book provision as offered by Hanban.

4. India

The study visit to India was conducted at three institutions in New Delhi on 22 - 26 November 2009. The three institutions were National University of Educational Planning and Administration (NUEPA), National Council of Educational Research and Training (NCERT) and Central Institute of Educational Technology (CIET).

NUEPA is an organisation focussing on the capacity building and research in planning and management of education not only in India but also in South Asia. It was established by the Ministry of Human Resource Development, Government of India.

On the other hand, NCERT is an autonomous organisation providing assistance and advice to the governments in their policy implementation. Part of this organisation is CIET, a premiere national institute of educational technology. It aims to promote the use of technology either separately or in an integrated manner. From the study visit, the delegates of SEAMEO QITEP in Language learned the programme planning and implementation of these institutions, effective use of educational technologies and evaluation of training programme.

Aside conducting study visit, SEAMEO QITEP in Language also received a number of visits from the delegates of renowned institutions in and outside Indonesia in Fiscal Year 2009/2010. The following are the details of the visits:

1. Curtin University of Australia

On 1 March 2010 the Centre was visited by the delegates of Curtin University of Australia. In this visit, the possibility of cooperation between the Centre and the University was discussed.

2. Ministry of Education, Culture, Sports, Science, and Technology (MEXT) Japan

On 10 March 2010 the Director of SEAMEO Regional Centre for QITEP in Language, Muhammad Hatta, PhD and high officials of the Centre welcomed the delegates of MEXT Japan. The delegates consisted of Mr Takashi Asai (Director of Office for International Cooperation), Mr Tetsuya Sato (Unit Chief of International Affairs Division), and Mr Hideya Yokota (Official of International Affairs Division). During the visit, the discussion centres around the possibility of cooperation between the Centre and MEXT, particularly on Japanese language teaching and learning.

3. Massey University of New Zealand

The delegates of Massey University, Mr Harry Verhagen, visited the Centre on 18 March 2010 and explained about the profile of the university and its language centre. Through the visit, the collaboration between the university's language centre and SEAMEO QITEP in Language to enhance the quality of language teachers was explored.

4. Institute of Linguistics of Vietnam

On 7 April 2010 the Centre received Vietnamese delegates from the Institute of Linguistics (IOL), Hanoi. The delegates consisted of Prof Dr Nguyen Duc Ton (Director) and several heads of departments in the institute, namely Prof Dr Nguyen-Van Khang (Vice Director of IOL and Head of Sociolinguistics), Assoc Prof Dr Doan Van Phuc (Head of Lexicology), and Assoc Prof Vu Thi Thanh Huong, PhD (Head of Applied Linguistics). The delegates were interested in exploring language teaching policy in Indonesia and the Centre's activities concerning the policy.

During the visit, there was disccusion on collaboration between the two organisations in some educational areas such as Mother Tongue Project and Teaching Indonesian as a Foreign Language, as well as collaborative research on mutual interests concerning foreign language learning.

5. Goethe Institut Jakarta

On 5 May 2010 SEAMEO QITEP in Language welcomed the delegates of Goethe Insitut Indonesia. The delegates were Mrs Sulochana Giesler and Mrs Sabine Daskiewitsch. During their visit, the possibility on developing cooperation between the Centre and Goethe Institut, particularly on the quality enhancement of German language teachers was discussed.

6. Ministry of Education of Thailand

SEAMEO Regional Centre for QITEP in Language was visited by the delegates of Ministers of Education (MoE), Thailand on 11 May 2010. The delegates consisted of Deputies of Permanent Secretary; human resource officers of National Institute for Development of Teachers, Faculty staff and educational personnel (NIDTEP); a foreign relations officer, Bureau of International Cooperation of MoE Thailand; a lecturer of the NIDTEP; as well as a plan and policy analyst, Bureau of Strategy and Planning of MoE Thailand. The delegates of MoE Thailand were interested in Centre's best practices and invited to have a tour on the Centre's facilities.

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